

# Sunburst Software Solutions

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## Obtaining Construction Application for Payment Solution Updates

### Contents of this document:

1. When are updates available and how do we know?
2. Determining your current version of CAPS.
3. Obtaining updates if your current version is 5.0.140 or LOWER.
4. Obtaining updates if your current version is 5.0.140 or HIGHER.
5. What if I'm using Windows Vista?

### 1. When are updates available and how do we know?

Program “*bug*” fixes are available on the Web Service Center as we correct them, and *we do not notify you*; however, you may access the Web Service Center at anytime to see what is available.

Program “*enhancements*”, such as the release of a compatibility update for a new version of QuickBooks or the release of a new billing format, are made available on the Web Service Center and *we do notify you via email* that “enhancement” updates are available and what the enhancements are.

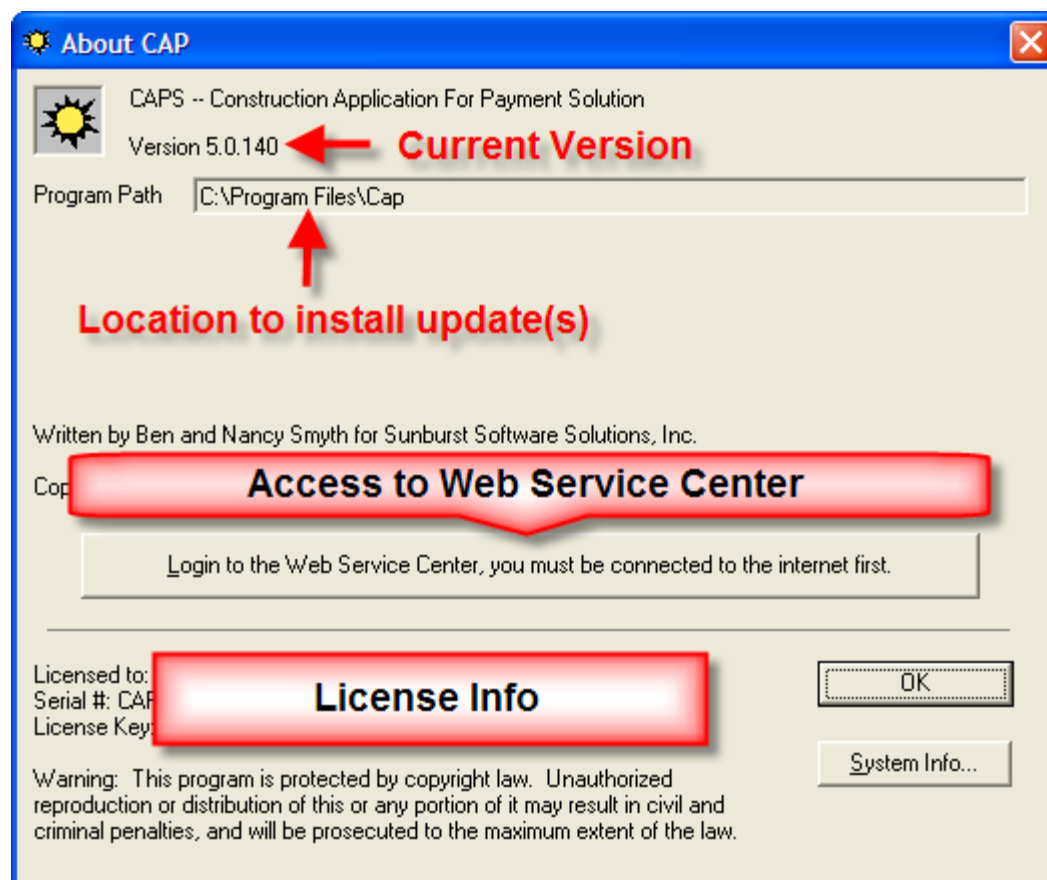
As a customer of Sunburst Software Solutions, Inc. it is *your responsibility* to maintain your program, unlike Intuit and Microsoft we do not arbitrarily and automatically update your software, as we feel that software programs should do things when YOU tell them to do it. You are also responsible for downloading and installing updates following the instructions that we provide on the Web Service Center.

It is also your responsibility to keep us informed of your current email address, updating it on the Web Service Center as you change it – you can even have multiple email addresses if you desire.

Beginning with Construction Application for Payment Solution **version 5.0.140** we have included a **Check for Updates** option on the **Help** menu. This option is in addition to the existing **Login to Web Service Center.....** button located in the **HELP About** window.

## 2. Determining your current version of CAPS:

From the CAPS **Help** menu: choose **About** to display the **About CAP** window {sample shown below}:



The **About CAP** window *will display the current version of CAPS* that is installed on your computer. Version 5.0 is the Major or Parent release while .140 is the “update or child release”. These update releases are numbered sequentially following normal numbering – for example Version 5.0.120 is a lower or older version than Version 5.0.140.

### 3. Obtaining updates if your current version is 5.0.140 or LOWER.

If your version is 5.0.140 or LOWER you must use the “Login to Web Service Center” ..... button on the **About** screen to obtain your updates.

Clicking the “Login” button will launch your internet browser and automatically take you to your account on the **Web Service Center**. The reason that we say **your account** is because you can do much more than just download updates from the Web Service Center, as shown below.

The screenshot displays the Sunburst Software Solutions Web Service Center interface. On the left, under the heading "Construction Application for Payment Solution", it states "Your current version is 5.0.140" with a red arrow pointing to it and the annotation "Current version of installed program". Below this, "The 3 B's." are listed: 1. Be Sure to install 1 update at a time. 2. Be Sure to start CAP, and use Help -> About after unzipping each update to insure that each version is completely and correctly installed. 3. Be Sure to update every computer using this software. Under "Current Updates Available", it shows "5.0.141 Requires version 5.0.088 or higher.." with a button labeled "Version 5.0.141" and the text "released 08-08-2007 Beta Release". A red speech bubble annotation points to this button with the text "Available updates, release status and prerequisites for installing". On the right, under "Pending Modifications", contact information for Nancy Smyth is listed. Below this is a "Modify Profile" button with a red arrow pointing to it and the annotation "Change contact person, phone, or email address". Further down, under "Updating to Vista?", there is a button "Instructions for Updating to Vista" with a red arrow pointing to it and the annotation "Windows Vista information". Under "Installing on a new computer?", there are buttons "New Installation" and "View CPS Page", with a red box annotation pointing to them that says "Install on a new computer or get CPS updates (if applicable)". Below this, under "Flash Presentations for Training", there is a link "Construction Application for Payment Flash Training Web Page". Under "Help us get more data from QuickBooks®.", there is a button "Sign Petition to Intuit". Under "Submit a Suggestion.", there are buttons "Submit a Suggestion" and "Show All Updates". At the bottom, under "Get a discount on QuickBooks", there are buttons "Help Using the Web Service Center" and "Logout".

As you can see from the above screenshot the Web Service Center makes it easy for you to **Modify Your Profile** (change contact info, phone numbers or email addresses), see what **updates we currently have available**, learn about upgrading your system to **Windows Vista**, or download a new program to install on a new computer. These are just the highlights of this page and we encourage you to explore the other options available – all accessed by the click of a button.

To install Version 5.0.141, click the **Version 5.0.141** button displayed under the **Current Updates Available** heading. Clicking the button will take you to a new web page – similar to that shown on the next page:

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## Details for CAP Version 5.0.141

Released 08-08-2007 **Beta Release**

### Prerequisites

Requires version 5.0.088 or higher..

[Return to Main Page](#)

The left side of this window will list the enhancements/updates included in this version

The right side of this window will provide you with step-by-step instructions for downloading and installing the update

### Enhancements and Corrections Included

- Enhanced update procedure that is easier to use.
- Updated help and manual.
- Corrects bug with Menu and Event Notification.
- Bug when rounding lines 4 through 8 on cover sheet would not work when there is no retainage, has been corrected.
- Added new plain paper form which has double height detail lines on continuation sheet.
- Vista compatibility release. Please see our web site for installation instructions.
- Modifications to Non-Notarized Invoice & Statement, such as printing Retainage Application # instead of Invoice #, removing phone #, adding job name to continuation sheet.
- New Track Materials form on blank paper has been added. This form uses the Stored Materials, as an accruing balance and shows a total for this on the continuation sheet, and subtracts Materials from current and previous billings on the cover page.
- Ability to modify retainage for ranges of lines.
- Items below were included in version 5.0.131
- Support for first release version of QB 2007 and Enterprise 7.0
  - ◊ There is a problem only in the Enterprise Version 7.0, that is currently being looked into by Intuit. This requires user/role permissions be setup with access that CAPS does not use. For example, it is required that Modify permission for Customers be set, though CAPS never uses this functionality, and I know for sure because I wrote every line of code in this program. Full documentation of the required permission settings is found under the CAPS Help Menu under Enterprise Permissions.
- Four new plain paper forms have been added.
  - ◊ The first form replaces the term Owner with GC or General Contractors,

### 4 Step Instructions for Installing the Software Update

1. **Download the update.** When you click on the button below, choose to save the file to your hard drive. Save it in a location that you will easily remember, such as "My Downloads" or "My Documents"

[Download CAP Version 5.0.141 \(1 High speed internet](#)

OR If you have a dialup connection, we have split the update into 4 separate files. Use the three downloads below instead of the single download above. Parts B, C, and D are not required as they only contain the Help and Manuals.

[Download CAP Version 5.0.141A \(3.5M Dial-up internet](#)

[Download CAP Version 5.0.141B \(4.5M](#)

[Download CAP Version 5.0.141C \(3.7MB On Screen Help\)](#)

[Download CAP Version 5.0.141D \(2.3MB In Program Help\)](#)

2. **Start the update.** Most browsers now let you open the file after it has been downloaded and saved. If this does not happen, use "My Computer" or "Windows Explorer", (choose your preference) to locate the downloaded file (named capv50141...) and double click it.

Be sure to close CAPS and QuickBooks before "Unzipping" the update. The program will ask you to specify where the files should be unzipped. This is the location where the program was installed. The default location should be correct for most cases and is C:\Program

The above screen shot is a portion of the Detail Page for Version 5.0.141.

The heading shows that **Version 5.0.141** was released on **8/06/07** and that as of this document it was in a **Beta Release** status. The heading also indicates that in order to install this update you must currently be running CAPS Version 5.0.088 or higher – this is listed under the Prerequisites section.

The bulleted list on the left will inform you of the enhancements/updates that are included in this version.

The right side of this window will provide you with detailed step-by-step instructions for downloading and installing the update. Following these instructions will help you to successfully update your software without the need to contact us.

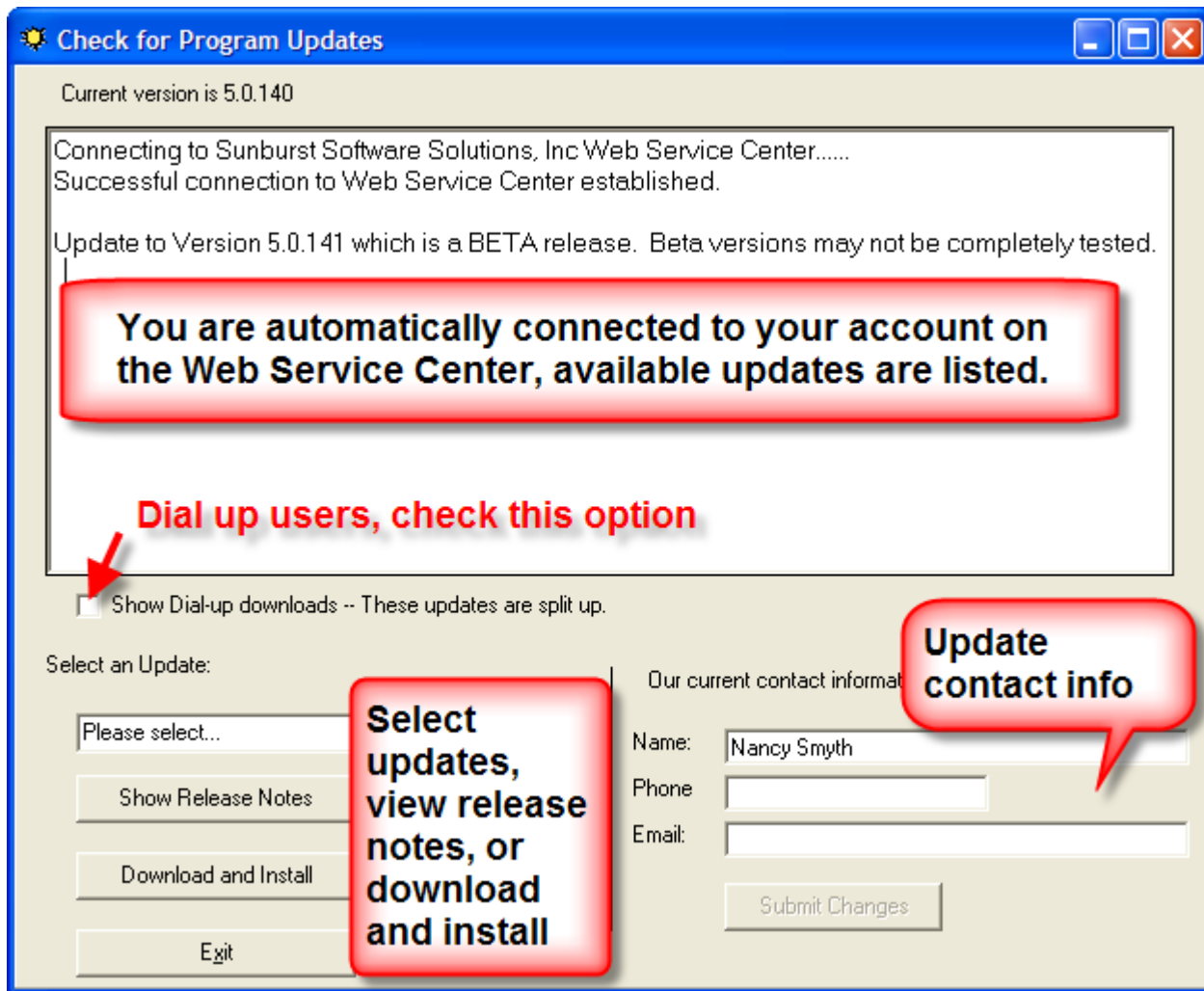
We have even created two types of update installations – one for those of you with high speed internet (accessed via a single download) and then smaller ones for those of you that still only have access to dial-up internet.

#### 4. Obtaining updates if your current version is 5.0.140 or HIGHER.

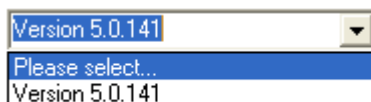
If your current CAPS version is 5.0.140 or HIGHER, we have made the update process more automated for you, by adding an Update option directly on the Help menu.

From the CAPS Help Menu choose Check for Updates

Selecting the **Check for Updates** menu option will launch the following window:

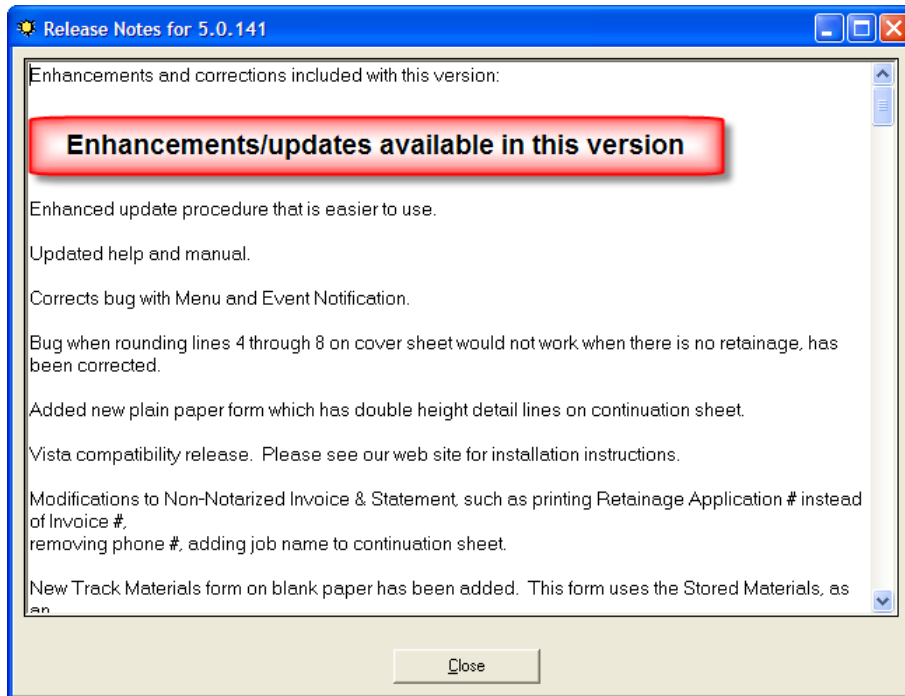


Using the drop down menu, select an update from the list

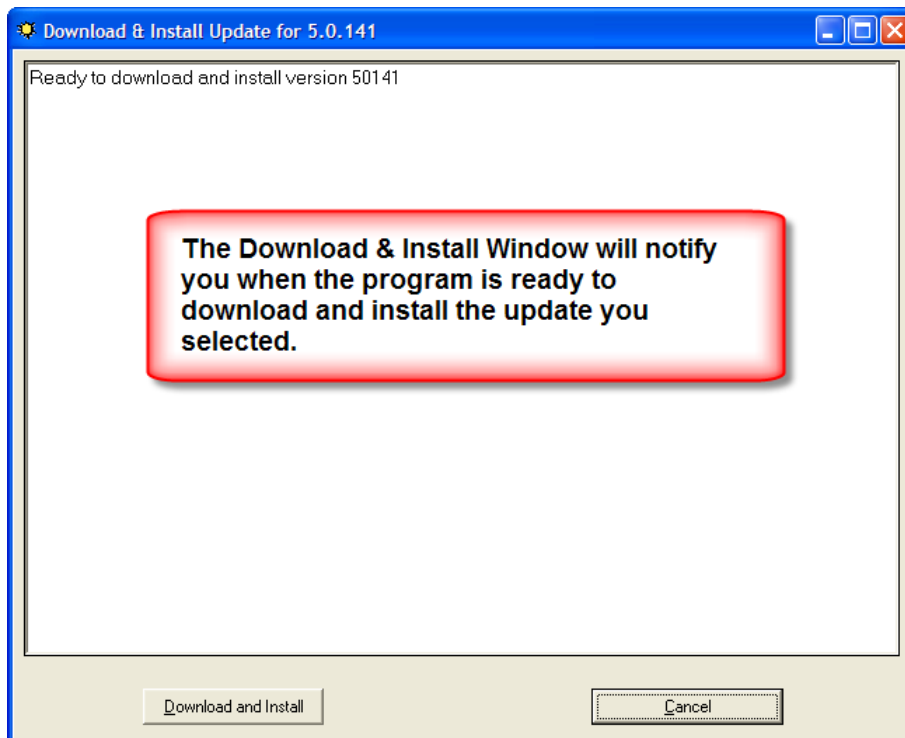


The dropdown menu will provide you with a list of available updates.

Click on the **Show Release Notes** button to display what enhancements/updates are included in this version.

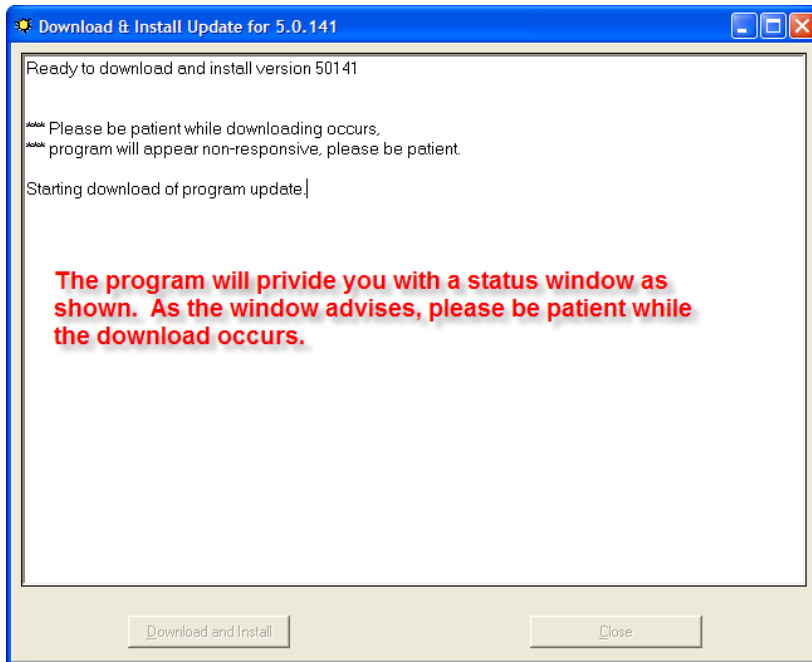


Clicking the **Download and Install** button opens the following window:

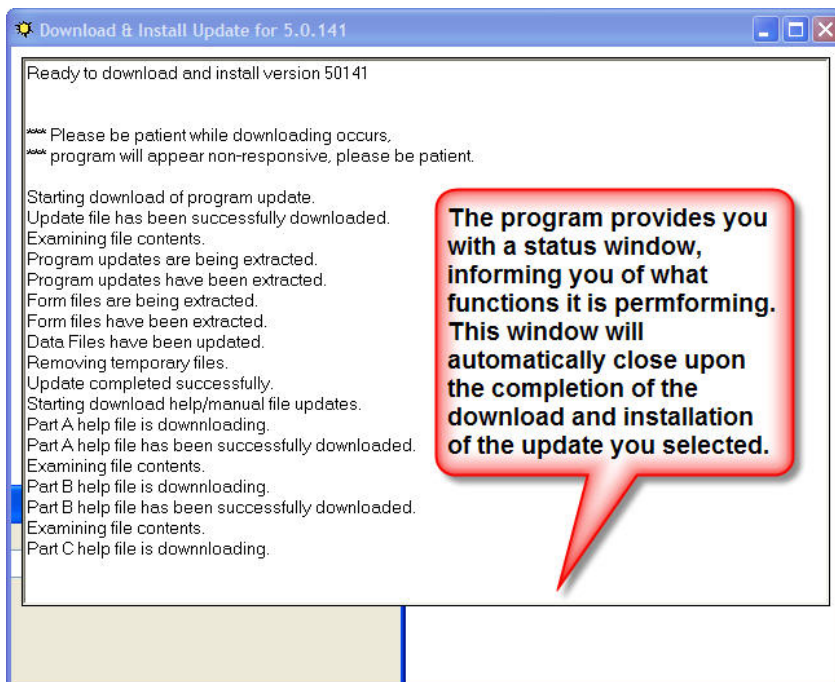




Click the **Download and Install button** and watch the status of the installation –



A download wizard will inform you of what task [function] the program is performing and its status.



As of version 5.0.141, this window will automatically close when the update is complete, and you will need to restart the CAPS program.

## 5. What if I'm using Windows Vista?

Windows Vista has caused a lot of issues, not only for us, other software developers, but also for you the end user.

If you are currently running CAPS version 5.0.140 (see Step 2 – Determining your current version) on Windows Vista you may utilize the *Check for Updates* option on the **Help** menu to install your updates.

IF YOU ARE CURRENTLY RUNNING CAPS VERSION 5.0.140 or lower on Windows Vista, you **MUST** download a new program, uninstall your existing version, and then install the new version.

Once you achieve Version 5.0.140 you may then use the *Check for Updates* option from the Help menu to install your updates.

### How do I obtain a new program?

From the CAPS Help menu, choose About (please take notice of your current version), click the Login to Web Service Center Button to display a web page similar to the one shown below:

**Sunburst Software Solutions**

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**Welcome to our Web Service Center**

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**Construction Application for Payment Solution**

Your current version is 5.0.141

**Current User Profile**

Contact Nancy  
Phone  
Email qb4contractors@gmail.com

You will not be notified of Beta releases.

**Pending Modifications**

Contact Nancy Smyth  
Phone 888-348-2877  
Email sales@sunburstsoftwaresolutions.com

[Modify Profile](#)

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**Updating to Vista?**

[Instructions for Updating to Vista](#)

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**Installing on a new computer?**

[New Installation](#) ← **Once at that Web Service Center look for the New Installation Button**

[View CPS Page](#)

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**Flash Presentations for Training**

[Construction Application for Payment Flash Training Web Page](#)

When viewing the Web Service Center as a Vista User you will NOT see the Summary of Updates Available as you did when using Windows XP or 2000.

Double-click on the **New Installation** button

Double-clicking on the **New Installation** button will open a new web page where you can view Audio/Video Training, or open complete installation instruction which are in .pdf format.

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## Sunburst Software Solutions

### Welcome to our Web Service Center

#### New Installation for Construction Application for Payment Solution Version 5.0.136 **Important Note: Version Numbers do change**

If you are not familiar with CAPS or have not already viewed the [Flash Demonstration](#) of Construction Application for Payment Solution, please do so first.

This version of Construction Application for Payment Solution (CAPS or CAP) is for users running QuickBooks 2002, through 2007, Pro, Premier, and Enterprise Editions (1.0 - 7.0) with any flavor (Accountant, Contractor, Manufacturing,...).

For existing customers, if you are moving your software to a new computer, you can use this to download the latest software installation.

- If you only run CAPS on one computer, backup data on the old computer and restore it on the new computer.
- If you are on a network, simply map your network drive and change the System Setup -> System Preferences "Data Path" to your mapped drive, and be sure your QuickBooks file is properly assigned.

Use these installation instructions to install the software on a computer that does **not** already have Construction Application for Payment Solution installed.

[Complete installation instructions in PDF format.](#)

**Download instructions in .pdf format**

#### 3 Step Installation for Construction Application for Payment Solution

1. **Download and save your software installation** by clicking the button provided below (Approximately 20.5 MB).

- o Save this file on your hard drive for future reference, instead of "opening" the file directly.
- o

Download CAPS Installation (20.5 MB)

**New program installation**

2. **Start the Installation.** Most browsers now let you open the file after it has been downloaded and saved. If this does not happen, use "My Computer" or "Windows Explorer", (use your preference) to locate the downloaded file (named CapSetup) and double click it.
3. **When you run** Construction Application for the first time, you will be required to enter your license information:
  - o Simply copy and paste the information below to that form.
  - o Company Name
  - o Serial Number
  - o License Key

**Your license information will be displayed here**

Help for Copy and Paste: Highlight the company name above using your mouse, then press Ctrl and C at the same time. Switch windows to our program, click in the correct field and then press Ctrl and V at the same time. Repeat this process for the Serial Number and License Key.

The help manual is included in the program, PLEASE BE SURE TO READ the following sections:

- o Setting Up your QuickBooks Pro® Company file
  - Customers and Jobs
  - Retainage
  - Estimating
- o Using Construction Application for Payment
  - Installation
  - Progress Invoices Issued Against Job in QB
  - Billing with Variable Rates of Retainage
  - Dealing with Changes in Retainage Rates
  - Troubleshooting
- o Technical Support

CAPS

**Audio/Video Training**

**Construction Application for Payment Solution - Download & Installation** - Provides a complete overview of how to download the Construction Application for Payment Solution program electronically from the Web Service Center, save it to the hard drive of your computer and install the program. 9 minutes.

**Construction Application for Payment Solution - Initial Setup** - Walks you through entering your license information, granting CAPS permission to access your QuickBooks file, and the initial setup of CAPS and various AIA Billing preferences not handled by QuickBooks. 22 minutes.

**Construction Application for Payment Solution - QuickBooks Setup** - A review of your QuickBooks company file setup and the information that CAPS "expects" to find there in order to accurately generate your AIA Billings. 30 minutes.

**Construction Application for Payment Solution - Running CAPS** - An overview of running your first set of AIA draws and the creation of one-time linked records to hold additional information that QuickBooks has no means of tracking. 30 minutes.

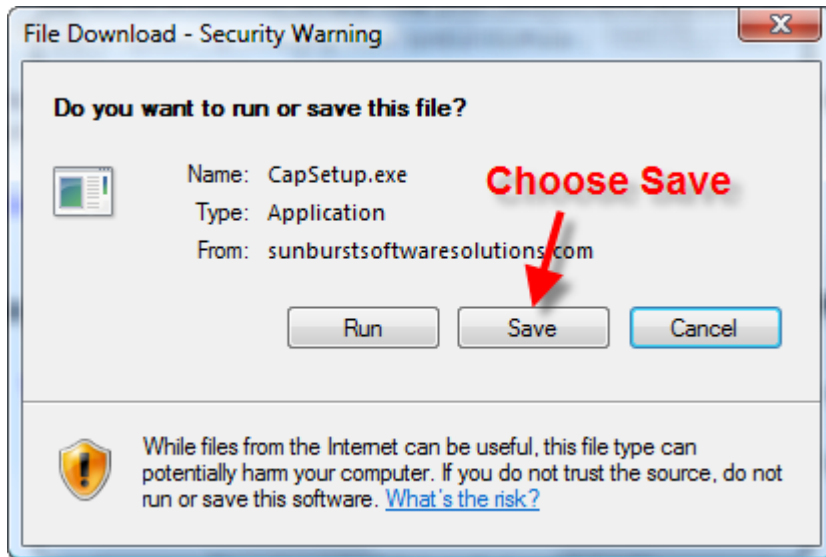
Thank-you.

[Return to Main Page](#)

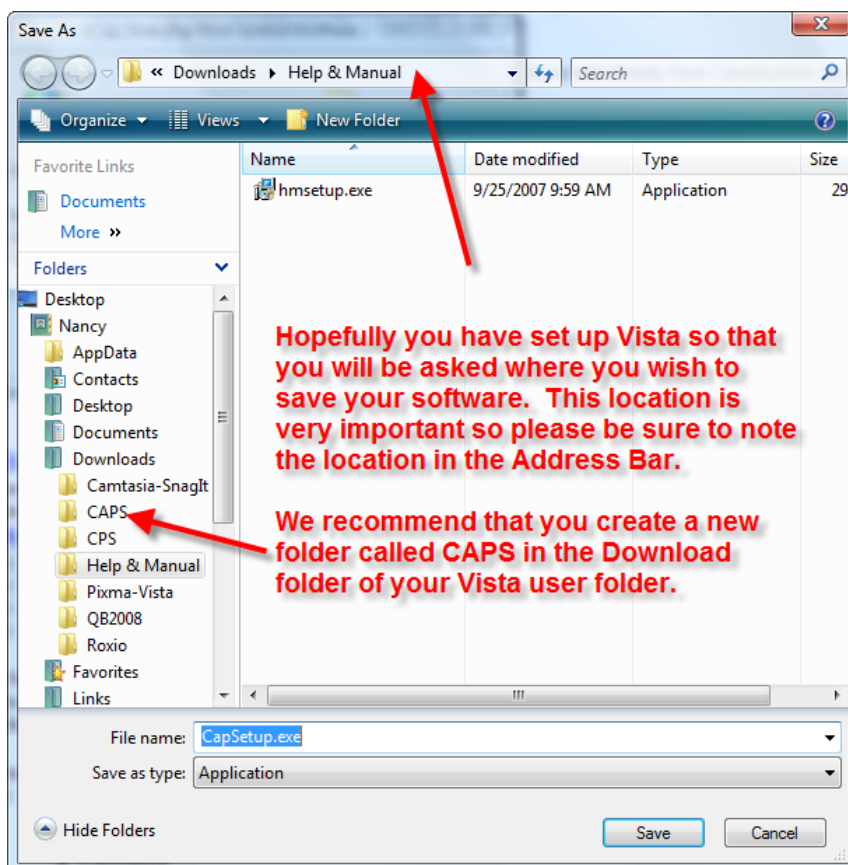
[Logout](#)

Double-click on the Download CAPS Installation button. Windows will display the following message box. Click Save.

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When choosing the Save option, you will be asked where you wish to save the program.



When the download is complete, simply double-click on the file to start the installation wizard.