

Matching QuickBooks Paycheck Totals With Certified Payroll Report Totals

A guide for verifying and troubleshooting your final certified payroll reports.

Includes - Where All the Information on the Certified Payroll Report and Statement of Compliance Come From, when using Certified Payroll Solution for QuickBooks

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1 Verify Your Reports Before You Submt Them

Verifying the accuracy and completeness of your Certified Payroll Reports before you submit them is an important step in your overall success in using Certified Payroll Solution and getting paid on time.

The program knows the various reporting requirements for the state that your business resides in, however, there are many things about your company, employees, jobs, payroll wage items, and employee deductions that **you must teach it** during your initial setup of the software.

Most of the setup in Certified Payroll Solution involves working with drop down menus and selections, clicking on a specific radio button, and minimal actual data entry. While these processes are easy, it is also very easy to make the wrong selection during setup, as we all tend to get click happy on occasion.

This mini-manual will teach you how to

- match your QuickBooks paycheck totals with your Certified Payroll Report totals
- correct the 6 most common problems, based on years of support calls
- verify where every piece of information on both the Certified Payroll Report AND the Statement of Compliance comes from so there are no "empty" spaces or missing information

This article will focus on the Federal WH-347 form - which everyone has access to, 99% of the time, if the WH-347 form is accurate, any other state specific form that you are required to complete will be also.

2 Matching Your QuickBooks Paychecks With Your Certified Payroll Reports

This section is divided into three different sub-sections and procedures for matching your paycheck totals with your final certified payroll reports. The procedures are different depending on how you pay the fringe benefit portion of the prevailing wage:

- Full fringe amount is paid to the employee as part of gross hourly wage
- Full fringe amount is paid to a Union or into a bona-fide plan
- A portion of the full fringe is paid to a bona-fide plan and the balance is paid to the employee in cash

Each section will include a simple check and then provide troubleshooting tips for the 6 most common problems if the reports are not accurate, including:

- 1. When employee work classifications are not correct
- 2. When Straight time and Overtime hours do not show correctly, are displayed under 2 different Work Classification, or are missing
- 3. When (Column 6) does not display the correct base rate of pay and/or cash fringe rate
- 4. When Gross Amount Earned ALL JOBS (the lower number in Column 7) does not match the total Earnings PLUS any Additions included on the paycheck
- 5. When Total Deductions do not match the Taxes PLUS any Deductions withheld from the employees paycheck AND when Net Wages Paid for Week (Column 9) does not match the amount of the paycheck
- 6. When the "Other Deductions Key Coding" does not accurately reflect the deductions taken from the employee paychecks

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2.1 Full Fringe Paid to Employees in Cash

In this example, we will be working with a Backhoe Operator Work/Trade Classification with a Base Rate of \$28.00 per hour PLUS a fringe rate of \$7.00 per hour. You will have to substitute your own hourly rates here.

In the Employee's record in QuickBooks, the rate of pay will be \$35.00 per hour for Straight time, \$49.00 (\$28.00 + \$14.00 + \$7.00) per hour for Overtime, and \$63.00 (\$28.00 + \$28.00 + \$7.00) per hour for Doubletime.

NOTE: When paying fringe benefits in CASH, you may need to overwrite the amounts that QuickBooks tends to automatically calculate for Overtime and Doubletime.

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MOST of the time a simple comparison is all you need.

Pick one (or more employees) on your certified payroll report and view their QuickBooks paycheck, make the comparisons as outlined.

Matching QuickBooks Paycheck Totals With Certified Payroll Report Totals

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- 1. Is the Employee Work Classification (Column 3) correct?
- 2. Are all of the employees hours displayed correctly (Section 4 Day and Date)?
- 3. Rate of Pay/Cash Fringes (Column 6) should contain the base rate of pay (\$28.00) / cash fringe rate (\$7.00)
- 4. Gross Amount Earned ALL JOBS (the lower number in Column 7) should match the total Earnings PLUS any Additions included on the paycheck (\$1400.00 + \$80.56 = \$1,480.56).
- 5. Total Deductions should match the Taxes PLUS any Deductions withheld from the employees paycheck (\$286.05 + \$100.00 = \$385.06) AND Net Wages Paid for Week (Column 9) should match the amount of the paycheck (\$1094.51).
- 6. Are the Other Withholding Key Codes accurate for your employee deductions?

If any of these amounts are incorrect, follow the troubleshooting tips below.

Troubleshooting Tips:

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When the Certified Payroll reports are not accurately displaying the same numbers as the paychecks, it is a setup issue and not a program bug or programming issue. Follow the instructions below to correct the following items:

1. When an Employee's Work Classification is not correct.

Employee Work Classifications are tied to the Payroll Wage Items that are used in the QuickBooks Weekly Timesheet and Paycheck, check the payroll item used in Timesheets/Paychecks, and then go to the CPS

Linked Data menu -> choosing Wages, find the Payroll Item -> double-click on it to Edit - OR - single click to select and click the Edit button. What is the Work Classification that you have assigned to the payroll item? Is it the correct work classification? If not, grab the Work Classification drop down menu and select the correct one.

Remember, when you assign a specific Work Classification to a QuickBooks Payroll Item, you are telling CPS "Every time you see THIS payroll item used in timesheets/paychecks -> I want you to print THIS Work Classification on the Certified Payroll Report".

If you use a common payroll wage item for ALL of your employees such as, "Hourly" or "Hourly Rate", regardless of their work classification, in Certified Payroll Solution, from the Linked Data menu -> choose Wages -> find the "common" payroll item from QuickBooks -> double-click on it to edit -> from the Work Classification dropdown -> choose Defer to Employee.

"Defer to Employee" is a special Work Classification that tells the program "I use the same common payroll wage item to pay all of my employees, to find the Work Classification to print on the final reports, look to see how I have the Employee Classified under the Linked Data menu -> Employees.

It is important to understand that this special Work Classification will ONLY work in certain instances such as, when ALL of your employees fall under the same Work Classification with the SAME CASH benefit rate, and will most likely NOT work if you have employees who fall under several different Work Classifications.

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Refer to the 18 pages of documentation, provided in your manual & in program help, for more information on how to set up Work Classifications.

2. When Straight time and Overtime hours do not show correctly, are displayed under 2 different Work Classifications, or are missing, etc.

The calendar area of the certified payroll report has a total of four (4) rows to hold hours, where the Straight Time, Overtime, Double time hours are to be displayed is shown on the Labels tab (System Setup menu -> System Preferences). Each payroll wage item from QuickBooks is assigned to a **Type of Wage** (Linked Data menu -> Wages -> double-click on a wage item to Edit).

NOTE: CPS comes preprogrammed with the proper placement of Straight time and Overtime hours. Refer to the in program Help by going to the Help menu -> Contents -> click on the Search tab -> type in the name of your state; to verify that the placement has not been changed. If you discover that your placement doesn't agree with the screenshot of the labels tab for your state, set them back to their original settings. You will then need to go to the Linked Data menu -> Wages -> and Edit each wage item and select the appropriate "Type of Wage".



Usually, when hours do not show correctly, they are displayed under two (2) different Work Classifications, or are missing; it is always a setup error. Start with the payroll items used in the QuickBooks Timesheets -> in CPS, go to the Linked Data menu -> choose Wages -> find the payroll item(s) in the list on the left -> double-click to edit each item -> make sure that the payroll wage items are assigned to the same (correct) Work Classification and type of Wage (Straight Time, Overtime, Double Time).

Remember, each payroll wage item MUST be assigned to a single "Type of Wage".

IMPORTANT: A common error occurs when a pay adjustment takes place - in QuickBooks, you should not (and cannot even though QuickBooks allows it) use your normal payroll wage item with a different rate of pay to make your adjustment and expect the program to "know" which is truly the straight time rate and what is an adjustment rate. Likewise, in Certified Payroll Solution you cannot assign a QuickBooks payroll item used for "normal" straight time and another payroll item used for an "adjustment" to the Straight Time Type of Wage. You would want to assign the "adjustment" item either to a specially created Work Classification to indicate an "Adjustment" OR assign the adjustment item to an empty (Unused) type of wage - remember, where it falls in the positioning and on the Labels tab indicates that it is an adjustment.

3. When (Column 6) does not display the base rate of pay (\$28.00)/Cash Fringe Rate (\$7.00).

You first need to go into either the QuickBooks Weekly Timesheet OR the Paycheck Detail and find the name of the **payroll item** that was used to record the employees time/rate of pay for this specific job. Once you

have found the name of the payroll item, in CPS you need to go to the Linked Data menu -> and choose Wages and find that **EXACT** same payroll item -> double-click on it to edit the linked Wage Item record - OR - single click to select and click the Edit button. In the Cash Benefit Rate box, you need to enter the hourly cash fringe amount (\$7.00) - this tells the program that out of the full rate of pay in QuickBooks (\$35.00) that \$7.00 is the Cash Fringe Rate, the program will then properly display Rate of Pay (\$28.00)/Cash Fringes (\$7.00).

You should review ALL of the Linked Payroll Wage records in CPS to make sure that the CASH Fringe rate has been entered.

NOTE: The Rate of Pay/Cash Fringe is ONLY split out like this on the Federal WH-347 form - most other states will display the full rate of pay (\$35.00).

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Once it "knows" that piece of information, it will then report base wage/cash fringe on the certified payroll report. You should review ALL of the Linked Payroll Wage Item records in CPS to make sure that the Cash Benefit Rate has been entered.

4. When Gross Amount Earned ALL JOBS (the lower number in Column 7) does not match the Total Earnings PLUS any Additions included in the paycheck (\$1400.00 + \$80.56 = \$1,480.56).

You first need to go into the the Paycheck Detail in QuickBooks to see the names of the Addition Items that have been included. Once you have that information, in CPS go to the Linked Data menu -> and choose Deductions. Find the "name" of the Addition Item(s) and double-click on it to Edit - OR - single click on the item and click the Edit button. For items that are "in addition to" normal wages, such as a gas

reimbursement, you need to make sure that the **This is really an additional wage** option is checked (the program then knows that those dollars are to be included in Gross Wages ALL jobs), as well as, the **Unused radio button** - "Unused" because the dollar amounts do NOT have a specific reporting spot on the Certified payroll report.

NOTE: The Deduction Reconciliation window will contain different options depending upon the state that your business resides in.

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CA - Disability Employee CA - Employment Training Te CA - Unemployment Compar CA - Withholding Child Support Garnishment Federal Unemployment Federal Withholding Gas Reimbursement Health & Welfare Medicare Company Medicare Employee Pension Social Security Company Social Security Employee Union Dues Vacation Fund WC Clerical WC Equip Workers Compensation	Name Gas Reir This is really an additional wage Type of Deduction/Contribution Federal Withholding Medicare Union Benefit	C Fica C State Withholding C Other Withholding Unused	
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5. When Total Deductions do not match the Taxes PLUS any Deductions withheld from the employees paycheck (\$286.05 = \$100.00 = \$356.06) AND when Net Wages Paid for Week (Column 9) does not match the amount of the paycheck (\$1,094.51).

When total deductions, including taxes, doesn't match, it throws off Column 9 Net wages. So when you fix the deductions, you'll also be fixing Net Wages. The first thing that you want to do is open the Employee's paycheck detail in QuickBooks and focusing on the **Employee Summary** section, compare the following items:

- Federal Withholding
- Social Security Employee
- Medicare Employee
- State Withholding
- Other Withholding (such as: Child Support, State Disability, Local Taxes, Health Insurance deduction, Pension or 401k deductions, garnishments, etc.)

All of the Deduction items, shown in the Employee Summary that are proceeded by a minus sign (-), should be displayed in Section 8 - Deductions on the Certified Payroll Report.

IMPORTANT: If you have no amounts displayed in Columns 6-9, make sure that you have no voided paychecks for this period. Voided paychecks cause an issue as QuickBooks, because the Audit Trail is always on, ignores the replacement paycheck, and reports the voided check instead. In QuickBooks, change the date of the voided check to be 1 day before or after the actual paycheck date - and in CPS, use the ACTUAL date of the paycheck when running the report.

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If the dollar amounts are not correct on the final report, you'll need to go to the CPS Linked Data menu -> choosing Deductions, and then starting with the first item in this list, click Edit, and make sure that the items are properly classified. Here, you are telling the program "Report the amounts from the QuickBooks paycheck for THIS item in THIS box on the final report".

Other Withholding/Deductions, such as: Child Support, State Disability contributions, garnishments, loan

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repayments, etc., must be classified as Other Withholding in the top half of the Deduction Reconciliation/ Maintenance window, and then the appropriate Type of Other Withholding must be selected from the lower half.

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	Type of Uther WH Not Applicable C Child Support C Medical	C Union Dues C Garnishments ancel	?

Items found in the Company Summary section of the paycheck detail, such as: Company paid worker's comp, Federal Unemployment, Social Security Company, Medicare Company, State Unemployment, etc., should be categorized as Unused (meaning NOT used/displayed on the final certified payroll reports).

6. When the "Other Deductions Key Coding" section does not accurately reflect the types of deductions withheld from employee paychecks.

Certified Payroll Solution comes pre-programmed with 4 common deduction types that you can change in order to accurately describe the types of deductions that are withheld from employee paychecks. To change the "Labels" (Child Support, Union Dues, etc.) in Certified Payroll Solution, go to the System Setup menu -> System Preferences -> and click on the Labels tab.

There is room for only 4 different Other Withholding types on the final reports, so you may need to combine items on the Labels tab.

NOTE: Depending upon how you change the Other Withholding Labels, you MIGHT need to go back to the Linked Data menu -> Deductions and check the Type of Other Withholding selections.

2.2 Full Fringe Paid to a Union or Bona-fide Plan

NOTE: You will have to substitute your own hourly rates here.

In this example, we will be working with a Backhoe Operator Work/Trade Classification with a Base Rate of \$28.00 per hour PLUS a fringe rate of \$7.00 per hour.

In the Employee's record in QuickBooks, the rate of pay will be \$28.00 per hour for Straight time, \$42.00 (\$28.00 + \$14.00) per hour for Overtime, and \$56.00 (\$28.00 + \$28.00) per hour for Doubletime.

The fringe rate should be set up as one or more QuickBooks Company Contribution items, and should be displayed in the Additions, Deductions and Company Contributions section of the Employee Record. For additional information about setting up company contribution items, refer to the manual section called Union or Bona Fide Plan Fringe Benefits.

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Earnings Item Name Backhoe Backhoe DT Backhoe OT	Hourly/Annual Rate 28.00 ^ 56.00 - 42.00 -	What is a payroll schedule? Payroll Weekly Schedule Payroll Pay Frequency Weekly Class Labor	Help Employee is inactive
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MOST of the time, a simple comparison is all you need.

Pick one (or more employees) on your certified payroll report and view their QuickBooks paycheck and make the comparisons as outlined.

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- 1. Is the Employee Work Classification (Column 3) correct?
- 2. Are all of the employees hours displayed correctly (Section 4 Day and Date)?
- 3. Rate of Pay/Cash Fringes (Column 6) should contain the base rate of pay (\$28.00).
- 4. Gross Amount Earned ALL JOBS (the lower number in Column 7) should match the total Earnings **PLUS** any Additions included on the paycheck (\$1120.00 + \$79.00 = \$1199.00).
- 5. Total Deductions should match the Taxes **PLUS** any Deductions withheld from the employees paycheck (\$228.93 + \$30.00 = \$258.93) AND Net Wages Paid for Week (Column 9) should match the amount of the paycheck (\$940.07).
- 6. Are the Other Withholding Key Codes accurate for your employee deductions?

If any of these amounts are incorrect, follow the troubleshooting tips below.

Troubleshooting Tips:

When the Certified Payroll reports are not accurately displaying the same numbers as the paychecks, it is a setup issue and not a program bug or programming issue. Follow the instructions below to correct the following items:

1. When an Employee's Work Classification is not correct.

Employee Work Classifications are tied to the Payroll Wage Items that are used in the QuickBooks Weekly Timesheet and Paycheck, check the payroll item used in Timesheets/Paychecks, and then go to the CPS

Linked Data menu -> choosing Wages, find the Payroll Item -> double-click on it to Edit - OR - single click to select and click the Edit button. What is the Work Classification that you have assigned to the payroll item? Is it the correct work classification? If not, grab the Work Classification drop down menu and select the correct one.

Remember, when you assign a specific Work Classification to a QuickBooks Payroll Item, you are telling CPS "Every time you see THIS payroll item used in timesheets/paychecks -> I want you to print THIS Work Classification on the Certified Payroll Report".

If you use a common payroll wage item for ALL of your employees, such as "Hourly" or "Hourly Rate", regardless of their work classification, in Certified Payroll Solution, from the Linked Data menu -> choose Wages -> find the "common" payroll item from QuickBooks -> double-click on it to edit -> from the Work Classification dropdown -> choose Defer to Employee.

"Defer to Employee" is a special Work Classification that tells the program "I use the same common payroll wage item to pay all of my employees, to find the Work Classification to print on the final reports, look to see how I have the Employee Classified under the Linked Data menu -> Employees. It is important to understand that this special Work Classification will ONLY work in certain instances - such as, when EACH of your employees fall under a single Work Classification and NEVER perform work under a different classification - meaning, Joe is always a Carpenter and Larry is always an Electrician.

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Refer to the 18 pages of documentation, provided in your manual & in program help, for more information about Work Classifications.

2. When Straight time and Overtime hours do not show correctly, are displayed under 2 different Work Classification, or are missing, etc.

The calendar area of the certified payroll report has a total of four (4) rows to hold hours, where the Straight Time, Overtime, Double time hours are to be displayed is shown on the Labels tab (System Setup menu -> System Preferences). Each payroll wage item from QuickBooks is assigned to a **Type of Wage** (Linked Data menu -> Wages -> double-click on a wage item to Edit).

NOTE: CPS comes preprogrammed with the proper placement of Straight time and Overtime hours. Refer to the in program Help by going to the Help menu -> Contents -> click on the Search tab -> type in the name of your state; to verify that the placement has not been changed. If you discover that your placement doesn't agree with the screenshot of the labels tab for your state, set them back to their original settings. You will then need to go to the Linked Data menu -> Wages -> and Edit each wage item and select the appropriate "Type of Wage".



Usually, when hours do not show correctly, are displayed under two (2) different Work Classifications, or are missing; it is always a setup error. Start with the payroll items used in the QuickBooks Timesheets -> in CPS, go to the Linked Data menu -> choose Wages -> find the payroll item(s) in the list on the left -> double-click to edit each item -> make sure that the payroll wage items are assigned to the same (correct) Work Classification and type of Wage (Straight Time, Overtime, Double Time).

Remember, each payroll wage item MUST be assigned to a single "Type of Wage".

IMPORTANT: A common error occurs when a pay adjustment takes place - in QuickBooks, you should not (and cannot even though QuickBooks allows it) use your normal payroll wage item with a different rate of pay to make your adjustment and expect the program to "know" which is truly the straight time rate and what is an adjustment rate. Likewise, in Certified Payroll Solution, you cannot assign a QuickBooks payroll item used for "normal" straight time and another payroll item used for an "adjustment" to the Straight Time Type of Wage. You would want to assign the "adjustment" item either to a specially created Work Classification to indicate an "Adjustment", OR assign the adjustment item to an empty (Unused) type of wage - remember, where it falls in the positioning and then on the Labels tab indicate that it is an adjustment.

3. When (Column 6) does not display the base rate of pay (\$28.00).

You first need to go into either the QuickBooks Weekly Timesheet OR the Paycheck Detail and find the name of the **payroll item** that was used to record the employees time/rate of pay for this specific job. Once you

have found the name of the payroll item, in CPS, you need to go to the Linked Data menu -> and choose Wages and find that **EXACT** same payroll item -> double-click on it to edit the linked Wage Item record - OR - single click to select and click the Edit button. In the Cash Benefit Rate box, you need to **REMOVE** the hourly cash fringe amount (\$7.00) because if you are paying the full fringe amount to the Union or a bonafide plan, you ARE NOT paying the fringe in cash to the employee as part of his gross hourly wage - and you have incorrectly told the program that out of the full rate of pay in QuickBooks (\$28.00) that \$7.00 is the Cash Fringe Rate.

MOTE: You should review ALL of the Linked Payroll Wage Item records in CPS to make sure that the Cash Benefit Rate has been removed.

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4. When Gross Amount Earned ALL JOBS (the lower number in Column 7) does not match the total Earnings PLUS any Additions included on the paycheck (\$1,120.00 + \$79.00 = \$1,199.00)

You first need to go into the the Paycheck Detail in QuickBooks to see the names of the Addition Items that have been included. Once you have that information, in CPS, go to the Linked Data menu -> and choose Deductions. Find the "name" of the Addition Item(s) and double-click on it to Edit - OR - single click on the item and click the Edit button. For items that are "in addition to" normal wages, such as a gas or travel reimbursement, you need to make sure that the **This is really an additional wage** option is checked (the program then knows that those dollars are to be included in Gross Wages ALL jobs), as well as, the **Unused radio button** - "Unused" because the dollar amounts do NOT have a specific reporting spot on the Certified payroll report.

NOTE: The Deduction Reconciliation/Maintenance window will be different depending upon the state your company resides in.

Contraction Maintenance	In California Security in Laboration	Andrew Section Pro-	
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5. When Total Deductions do not match the Taxes PLUS any Deductions withheld from the employees paycheck (\$228.93 + \$30.00 = \$258.93) AND when Net Wages Paid for Week (Column 9) does not match the amount of the paycheck (\$940.07)

When total deductions, including taxes, doesn't match, it throws off Column 9 Net wages. So when you fix the deductions, you'll also be fixing Net Wages. The first thing that you want to do is open the Employee's paycheck detail in QuickBooks, and focusing on the Employee Summary section, compare the following items:

- Federal Withholding
- Social Security Employee
- Medicare Employee
- State Withholding
- Other Withholding (such as: Union Dues, Child Support, State Disability, Local Taxes, Health Insurance deduction, Pension or 401k deductions, garnishments, etc.)

All of the Deduction items, shown in the Employee Summary that are proceeded by a minus sign (-) should be displayed in Section 8 - Deductions on the Certified Payroll Report.

IMPORTANT: If you have no amounts displayed in Columns 6-9, make sure that you have no voided paychecks for this period. Voided paychecks cause an issue as QuickBooks, because the Audit Trail is always on, ignores the replacement paycheck and reports the voided check instead. In QuickBooks, change

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the date of the voided check to be 1 day before or after the actual paycheck date - and in CPS, use the ACTUAL date of the paycheck when running the report.

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#3 PEULAL ## 301 UNSAUMV LITUUVEE		#3 Medical				#4 SDI (Disabili	ty Employee)		

If the dollar amounts are not correct on the final report, you'll need to go to the CPS Linked Data menu -> choosing Deductions, and then starting with the first item in this list, click Edit and make sure that the items are properly classified. Here, you are telling the program "Report the amounts from the QuickBooks paycheck for THIS item in THIS box on the final report".

Other Withholding/Deductions, such as: Child Support, State Disability contributions, garnishments, loan repayments, etc., must be classified as Other Withholding in the top half of the Deduction Reconciliation/ Maintenance window and then the appropriate Type of Other Withholding must be selected from the lower half.

🔅 Deduction Maintenance	Cardinal Page 2 Constant by 1		- 0 ×
CA - Disability Employee CA - Employment Training Te CA - Unemployment Compar CA - Withholding Child Support Garnishment Federal Unemployment Federal Withholding Gas Reimbursement Medicare Company Medicare Employee Social Security Company Social Security Company Social Security Employee WC Clerical WC Equip Workers Compensation	Name Type of Deduction/Cont Federal Withholdin Medicare Union Benefit	Child Support Garnishment onal wage tribution ng O Fica O State Withholding O Other Withholding O Unused	
	Not Applicable C Child Support C Medical	O Union Dues O Garnishments	

Items found in the Company Summary section of the paycheck detail, such as: Company paid worker's comp, Federal Unemployment, Social Security Company, Medicare Company, State Unemployment, etc. should be categorized as Unused (meaning NOT used/displayed on the final certified payroll reports).

NOTE: If the Deduction Reconciliation/Maintenance window has specific labels in the Type of Deduction/Contribution section in the top half of this window, for Health & Welfare, Vacation, Pension, etc., the Union Fringe Company Contribution items should be assigned to those specific categories.

6. When the "Other Deductions Key Coding" section does not accurately reflect the types of deductions withheld from employee paychecks.

Certified Payroll Solution comes pre-programmed with 4 common deduction types that you can change in order to accurately describe the types of deductions that are withheld from employee paychecks. To change the "Labels" (Child Support, Union Dues, etc.), in Certified Payroll Solution, go to the System Setup menu -> System Preferences -> and click on the Labels tab.

There is room for only 4 different Other Withholding types on the final report, so you may need to combine items on the Labels tab.

NOTE: Depending upon how you change the Other Withholding Labels, you MIGHT need to go back to the Linked Data menu -> Deductions and check the Type of Other Withholding selections.

2.3 Full Fringe SPLIT Between Cash & Bona-fide Plan

NOTE: You will have to substitute your own hourly rates here.

In this example, we will be working with a Backhoe Operator with a Base Rate of \$28.00 per hour PLUS a fringe rate of \$7.00 per hour MINUS a \$1.00 per hour credit for company paid health insurance, the employee pays an additional \$1.50 per hour for his health insurance through a payroll deduction.

In the Employee's record in QuickBooks, the rate of pay will be 34.00 (28.00 + 7.00 - 1.00) per hour for Straight time, 48.00 (28.00 + 14.00 + 7.00 - 1.00) per hour for Overtime, and 62.00 (28.00 + 28.00 + 7.00 - 1.00) per hour for Doubletime.

The \$1.00 per hour credit for company paid health insurance should be set up as a QuickBooks Company Contribution item, and should be displayed in the Additions, Deductions and Company Contributions section of the Employee Record. For additional information about setting up company contribution items, refer to the manual section called **Union or Bona Fide Plan Fringe Benefits**.

Information for: Crane, Reginald A OK Change tabs: Payroll and Compensation Info Payroll Info Earnings Item Name Hourly/Annual Rate Crane Operator OT 34.00 Crane Operator OT 48.00 Use time data to create paychecks OK Cancel OK Cancel OK Cancel Notes Cancel Payroll Weekly Class Labor	
Change tabs: Payroll and Compensation Info Payroll Info Earnings Item Name Hourly/Annual Rate Crane Operator Crane Operator OT Crane Operator OT 48.00 Use time data to create paychecks Change tabs: Payroll What is a payroll schedule? Payroll Weekly Payroll Schedule Payroll Weekly Employee Inactive	
Payroll Info Notes Earnings What is a payroll schedule? Item Name Hourly/Annual Rate Crane Operator 34.00 ▲ Crane Operator DT 62.00 ↓ Crane Operator OT 48.00 ↓ Orane Operator OT 48.00 ↓ Use time data to create paychecks Labor	
Earnings What is a payroll schedule? Item Name Hourly/Annual Rate Crane Operator 34.00 Crane Operator DT 62.00 Crane Operator OT 48.00 Vuse time data to create paychecks	
Item Name Hourly/Annual Rate Payroli Weekly Employed Crane Operator DT 34.00 ^ Pay Frequency Weekly Image: Class Employed Crane Operator OT 48.00 - Class Labor Image: Class Class Class Image: Cla	The first he
Crane Operator 34.00 Pay Frequency Weekly inactive Crane Operator DT 62.00 Class Labor V Use time data to create paychecks Image: Class Image: Class Image: Class	is
Crane Operator DT Crane Operator OT 48.00 Class Labor	
✓ Use time data to create paychecks	
Additional Deductions and Company Contributions	
Item Name Amount Limit Taxes	
Health Insurance (1.00 2,079.96 A Cite Alexandre Card	ness
Health Insurance (1.50 -3,120.00	
Travel Reimburse Direct Deposit	
Employee is covered by a gualified pension plan	

MOST of the time, a simple comparison is all you need.

Pick one (or more employees) on your certified payroll report and view their QuickBooks paycheck.

Matching QuickBooks Paycheck Totals With Certified Payroll Report Totals



- 1. Is the Employee Work Classification (Column 3) correct?
- 2. Are all of the employees hours displayed correctly (Section 4 Day and Date)?
- 3. Rate of Pay/Cash Fringes (Column 6) should contain the base rate of pay (\$28.00) / cash fringe rate (\$6.00)
- 4. Gross Amount Earned ALL JOBS (the lower number in Column 7) should match the total Earnings PLUS any Additions included on the paycheck (\$1360.00 + \$49.50 = \$1,409.50).
- 5. Total Deductions should match the Taxes **PLUS** any Deductions withheld from the employees paycheck (\$454.79 + \$60.00 = \$514.79) AND Net Wages Paid for Week (Column 9) should match the amount of the paycheck (\$894.71).
- 6. Are the Other Withholding Key Codes accurate for your employee deductions?

If any of these amounts are incorrect, follow the troubleshooting tips below.

Troubleshooting Tips:

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When the Certified Payroll reports are not accurately displaying the same numbers as the paychecks, it is a setup issue and not a program bug or programming issue. Follow the instructions below to correct the following items:

1. When an Employee's Work Classification is not correct. Employee Work Classifications are tied to the Payroll Wage Items that are used in the QuickBooks Weekly Timesheet and Paycheck, check the payroll item used in Timesheets/Paychecks, and then go to the CPS Linked Data menu -> choosing Wages, find the

Payroll Item -> double-click on it to Edit - OR - single click to select and click the Edit button. What is the Work Classification that you have assigned to the payroll item? Is it the correct work classification? **Remember**, when you assign a specific Work Classification to a QuickBooks Payroll Item, you are telling CPS "Every time you see this payroll item used in timesheets/paychecks -> I want you to print THIS Work Classification on the Certified Payroll Report".

If you use a common payroll wage item for ALL of your employees, such as "Hourly" or "Hourly Rate", regardless of their work classification, in Certified Payroll Solution, from the Linked Data menu -> choose Wages -> find the "common" payroll item from QuickBooks -> double-click on it to edit -> from the Work Classification dropdown -> choose Defer to Employee.

"Defer to Employee" is a special Work Classification that tells the program "I use the same common payroll wage item to pay all of my employees, to find the Work Classification to print on the final reports, look to see how I have the Employee Classified under the Linked Data menu -> Employees. It is important to understand that this special Work Classification will ONLY work in certain instances - such as, when ALL of your employees fall under the same Work Classification with the SAME CASH benefit rate AND bona-fide plan contribution amount.

🗱 Wage Maintenance					
Apprentice 11.75 DT Apprentice 11.75 OT Apprentice 12.10 Apprentice 12.10 DT Apprentice 12.10 OT Apprentice 60% Apprentice 60% OT Backhoe Backhoe DT Backhoe OT Brick Layer Brick Layer OT Cmt Mason OT Cmt Mason OT Cmt Mason OT Crane Operator Crane Operator OT Crane Operator OT Crane Operator OT Dozer Dozer OT Holiday Pay Hourly		Name Work Classification Cash Benefit Rate Type of Wage O Unused O Sala	Hourly Defer to Em 0 © Straight Time ry C Bonus	ployee	Edit Work Classes
Hourly OT Laborer	Ŧ	<u>O</u> k	<u>C</u> ancel		?

Refer to the 18 pages of documentation, provided in your manual & in program help, for more information on how to set up Work Classifications.

24 Matching QuickBooks Paycheck Totals With Certified Payroll Report Totals

2. When Straight time and Overtime hours do not show correctly, are displayed under 2 different Work Classification, or are missing, etc. The calendar area of the certified payroll report has a total of four (4) rows to hold hours, where the Straight Time, Overtime, Double time hours are to be displayed is shown on the Labels tab (System Setup menu -> System Preferences). Each payroll wage item from QuickBooks is assigned to a Type of Wage (Linked Data menu -> Wages -> double-click on a wage item to Edit).

NOTE: CPS comes preprogrammed with the proper placement of Straight time and Overtime hours. Refer to the in program Help by going to the Help menu -> Contents -> click on the Search tab -> type in the name of your state; to verify that the placement has not been changed. If you discover that your placement doesn't agree with the screenshot of the labels tab for your state, set them back to their original settings. You will then need to go to the Linked Data menu -> Wages -> and Edit each wage item and select the appropriate "Type of Wage".



Usually, when hours do not show correctly, are displayed under two (2) different Work Classifications, or are missing; it is always a setup error. Start with the payroll items used in the QuickBooks Timesheets -> in CPS, go to the Linked Data menu -> choose Wages -> find the payroll item(s) in the list on the left -> double-click to edit each item -> make sure that the payroll wage items are assigned to the same (correct) Work Classification and type of Wage (Straight Time, Overtime, Double Time).

Remember, each payroll wage item MUST be assigned to a single "Type of Wage".

IMPORTANT: A common error occurs when a pay adjustment takes place - in QuickBooks, you should not (and cannot) use your normal payroll wage item with a different rate of pay to make your adjustment and expect the program to "know" which is truly the straight time rate and what is an adjustment rate. Likewise, in Certified Payroll Solution, you cannot assign a QuickBooks payroll item used for "normal" straight time and another payroll item used for an "adjustment" to the Straight Time Type of Wage. You would want to assign the "adjustment" item either to a specially created Work Classification to indicate an "Adjustment" OR assign the adjustment item to an empty (Unused) type of wage; remember, where it falls in the positioning and then on the Labels tab indicate that it is an adjustment.

3. When (Column 6) does not display the base rate of pay (\$28.00) / cash fringe rate

(\$6.00). When you "split" the full fringe benefit rate between cash and a bona-fide plan and take "credit" for any company paid health insurance, some extra setup is required in Certified Payroll Solution for this complex method.

First, in Certified Payroll Solution go to the System Setup menu -> System Preferences -> and click on the Settings tab. Once here, click the Employer Health Insurance Setup button -> here you will want to check the first two options - Employer paid Health Insurance rate is entered into CPS for each employee AND Employer paid Health Insurance rate modifies WH-347 Hourly Fringe Benefit Rate. This tells the program that you will be splitting the full fringe between a cash and a bona-fide plan payment AND that you will be entering a "credit" in each employees CPS Linked Employee record - this credit will then be deducted from the full cash fringe. Click Ok.

🛟 Employer Health Insurance Setup
Employer paid Health Insurance rate is entered into CPS for each employee. Employer paid Health Insurance rate modifies WH-347 Hourly Fringe Benefit Rate.
Employer paid Health Insurance is calculated by rate and placed in California DIR form Health box.
<u>Q</u> k <u>C</u> ancel

Next, need to go into either the QuickBooks Weekly Timesheet OR the Paycheck Detail and find the name of the **payroll item** that was used to record the employees time/rate of pay for this specific job. Once you have found the name of the payroll item, in CPS, you need to go to the Linked Data menu -> and choose Wages and find that **EXACT** same payroll item -> double-click on it to edit the linked Wage Item record - OR - single click to select and click the Edit button. In the Cash Benefit Rate box, you need to enter the **FULL** hourly cash fringe amount (\$7.00) - this tells the program that this payroll item/work classification combination has a total Cash Fringe Rate of \$7.00.

🔅 Wage Maintenance	
100 Clerical App 10.50	Name Backhoe
App 10.50 DT App 10.50 OT	Work Classification Backhoe Operator Edit Work Classes
App 11.00 App 11.00 DT App 11.00 OT	Cash Benefit Rate 7
App Lab 50% ≡ App Lab 50% DT	Type of Wage
App Lab 50% OT Apprentice 11.75 Apprentice 11.75 DT	C Unused C <u>S</u> traight Time C <u>D</u> ouble Time C U <u>v</u> ertime C <u>S</u> alary C <u>B</u> onus C Co <u>m</u> mission
Apprentice 11.75 OT Apprentice 12.10	
Apprentice 12.10 DT Apprentice 12.10 OT	
Apprentice 60% OT Backhoe	
Backhoe DT Backhoe OT	
Brick Layer Brick Layer DT Brick Layer OT	
Cmt Mason Cmt Mason DT	
Cmt Mason OT Crane	

NOTE: You should review ALL of the Linked Payroll Wage Item records in CPS to make sure that the Full Cash Benefit Rate has been entered.

The last thing that you will want to do, is go into CPS, from the Linked Data menu -> choose Employees -> Edit each employee and enter the "credit" amount in the Empr Health Benefit Rate field. If you make multiple contributions to bona-fide plans, enter the **TOTAL** hourly contribution amount.

🗱 Employee Maintenance			
Apprentice, Amy L. Apprentice, Robert L Bulldozer, Beniamin J	Name	Crane, Reginald A	
Crane, Reginald A Equipment Frederick F	Local	None	Edit Locals
Equipment, John J Laborer, Jackson B	EEOC Work Class	Equip. Opers.	Edit Work Classes
Laborer, Laura B. Laborer, Lawrence M	Race	White	Edit Races
Laborer, Leonard A Mason, Mark L.	Federal Allowances	M	
Supervisor, Sam L. Trucker, Tammi T	Gender	Male 💌	
	ARRA Hire?		
	Empr Health Benefit Rate	1.00	
	<u>Q</u> k <u>C</u> a	ncel	?

4. When Gross Amount Earned ALL JOBS (the lower number in Column 7) does not match the total Earnings PLUS any Additions included on the paycheck (\$1360.00 + \$49.50 =

\$1,409.50), you first need to go into the the Paycheck Detail in QuickBooks to see the names of the Addition Items that have been included. Once you have that information, in CPS, go to the Linked Data menu -> and choose Deductions. Find the "name" of the Addition Item(s) and double-click on it to Edit - OR - single click on the item and click the Edit button. For items that are "in addition to" normal wages, such as a gas reimbursement, you need to make sure that the **This is really an additional wage** option is checked (the program then knows that those dollars are to be included in Gross Wages ALL jobs), as well as, the **Unused radio button** - "Unused" because the dollar amounts do NOT have a specific reporting spot on the Certified payroll report.

NOTE: The Deduction Reconciliation/Maintenance window will be different depending upon the state your company resides in.

🔅 Deduction Maintenance	In Section Developments in Section 1	
CA - Disability Employee CA - Employment Training Te CA - Unemployment Compar CA - Unemployment Compar CA - Withholding Child Support Garnishment Federal Unemployment Federal Unemployment Federal Withholding Health & Welfare Medicare Company Medicare Employee Pension Social Security Company Social Security Company Social Security Employee Travel Reimbursement Union Dues Vacation Fund WC Appr WC Clerical WC Equip	Name Travel Re ▼ This is really an additional wage Type of Deduction/Contribution ○ ○ Federal Withholding ○ Medicare ○ Union Dues ○ Union Benefit ○ SDI ○ Health _Welfare ○ Traving ○ TRV/Subs	eimbursement O Fica O State Withholding O Other Withholding O Unused O Vacation O Pension O Fund Admin O Savings
WC Masonry WC Supervisor WC Trucking Workers Compensation	Type of Other WH © Not Applicable © Child Support © Medical <u>O</u> k <u>C</u> ancel	 Union Dues Garnishments

- 5. When Total Deductions do not match the Taxes PLUS any Deductions withheld from the employees paycheck (\$286.05 + \$100.00 = \$385.06) AND when Net Wages Paid for Week (Column 9) does not match the amount of the paycheck (1094.51). When total deductions, including taxes, doesn't match, it throws off Column 9 Net wages. So when you fix the deductions, you'll also be fixing Net Wages. The first thing that you want to do is open the Employee's paycheck detail in QuickBooks and focusing on the Employee Summary section, compare the following items:
 - Federal Withholding
 - Social Security Employee
 - Medicare Employee
 - State Withholding
 - Other Withholding (such as: Child Support, State Disability, Local Taxes, Health Insurance deduction, Pension or 401k deductions, garnishments, etc.)

All of the Deduction items, shown in the Employee Summary that are proceeded by a minus sign (-), should be displayed in Section 8 - Deductions on the Certified Payroll Report.

IMPORTANT: If you have no amounts displayed in Columns 6-9, make sure that you have no voided paychecks for this period. Voided paychecks cause an issue as QuickBooks, because the Audit Trail is always on, ignores the replacement paycheck and reports the voided check instead. In QuickBooks, change the date of the voided check to be 1 day before or after the actual paycheck date - and in CPS, use the ACTUAL date of the paycheck when running the report.



If the dollar amounts are not correct on the final report, you'll need to go to the CPS Linked Data menu -> choosing Deductions, and then starting with the first item in this list, click Edit and make sure that the items are properly classified. Here, you are telling the program "Report the amounts from the QuickBooks paycheck for THIS item in THIS box on the final report".

Items found in the Company Summary section of the paycheck detail, such as: Company paid worker's comp, Federal Unemployment, Social Security Company, Medicare Company, State Unemployment, etc. should be categorized as **Unused** (meaning NOT used/displayed on the final certified payroll reports).

6. When the "Other Deductions Key Coding" section does not accurately reflect the types of deductions withheld from employee paychecks. Certified Payroll Solution comes pre-programmed

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with 4 common deduction types, that you can change in order to accurately describe the types of deductions that are withheld from employee paychecks. To change the "Labels" (Child Support, Union Dues, etc.) in Certified Payroll Solution, go to the System Setup menu -> System Preferences -> and click on the Labels tab.

There is room for only 4 different Other Withholding types on the final report, so you may need to combine items on the Labels tab.

NOTE: Depending upon how you change the Other Withholding Labels, you MIGHT need to go back to the Linked Data menu -> Deductions and check the Type of Other Withholding selections.

3 Where Does All the Information Come From?

How to use this document:

Using the forms at the end of this document as guides, locate the number of the piece of information that you are trying to troubleshoot, and then simply match up that number to the number in the following list. Each list is separated between items that are specific to the Certified Payroll Report and the Statement of Compliance.

IMPORTANT NOTE:

The information provided, while based on the Federal WH-347, is **standard information** that is found on certified payroll reports for all states. When troubleshooting a state specific certified payroll report, missing data has often not been entered in the CPS linked records for Employees, Jobs, or Wages. Access these items from the Linked Data menu.

3.1 The Certified Payroll Report

- Name of Contractor or Subcontractor Checkboxes these boxes are filled (checked) based on the choices you made when you set up this job. If you need to change the checkbox - in CPS from Linked Data, choose Jobs, highlight this job, choose Edit, make your changes, click Ok, Done, and Yes to Save changes. The DEFAULT selection is that you are a Subcontractor, however, if you are the Contractor, check the Primary Contractor box in the Job record.
- 2. Actual Contractor Name this is the name that you gave us when you purchased your software. If the name is not correct, you must contact us at (888) 348-2877 or <u>sales@sunburstsoftwaresolutions.com</u>
- 3. Address This is the information that you entered in CPS System Setup, System Preferences, and Addresses tab in the Address 1 and Address 2 fields.
- 4. Payroll Number this number comes from the Reconcile Payroll for Reporting Step 3 screen. The first time that you generate reports with CPS, this number defaults to 1; you are allowed to overwrite that on the Step 3 screen with the correct payroll number. If your payroll number is not correct, rerun your report, and at the Step 3 screen, input the appropriate numbers.
- 5. For Week Ending this date is the same date that you entered when you chose Run, Certified Payroll Report and entered your pay period ending date.
- 6. Project & Location This information comes from the QuickBooks, in the Job record Ship To Address block.
- 7. Project/Contract Number This is the Federal and State Project Numbers that you entered in the CPS Job record. If you need to edit this information, in CPS choose Linked Data, and Jobs, find the job in the list on the left, edit, enter your changes, select Ok, Done and Yes, to Save changes.
- 8. Name, Address and Social Security Number of Employee This information comes directly from the QuickBooks Employee Record. The U.S. Department of Labor WH-347 requires that ONLY the Employee name and the last 4-digits of the Social Security Number be displayed. If your state requires the full Social Security Number, it will be indicated in the column heading, if do not see Social Security numbers shown here:
 - a) You have no social security number on file for this employee, or

b) You have not granted CPS permission in QuickBooks to access social security numbers. In QuickBooks, in single user node, signed in as the Administrator, from the Edit Menu, choose Integrate Applications, click on the company preferences tab, click on Certified Payroll Solution, select Preferences, and be sure that the following checkboxes are checked. Allow this application to access this company file, Allow this application to login automatically - Login as Administrator, Allow this application to access Social Security Numbers and other personal data. Record these changes.
c) Someone has set CPS up to not display Social Security Numbers. From the CPS Linked Data menu -> choose Jobs -> Edit each job -> going to the form options tab and change the option for displaying SS #'s.

- 9. **# Withholding Exemptions** We cannot access this information from QuickBooks at this time. This comes from the Employee Record in CPS. If you have no information in this column, you will need to enter this information in CPS for each employee. From within CPS, choose Linked Data, Employees, Edit each Employee, and enter the withholding exemptions as M-4, 4, etc.
- 10. Work Classification These are the work classifications that you have assigned to QuickBooks Payroll Items. If these do not appear correctly, from within CPS, choose Linked Data and Wages. Edit each QuickBooks Payroll Item and make sure it is assigned to the correct Work Classification. For additional information on Work Classifications, consult your manual.
- 11. Day and Date/Hours Worked Each Day this information comes from your QuickBooks Weekly Timesheet.
- 12. Rate of Pay/Cash Fringes This is a combination of the rate of pay assigned to this employee in his/her Employee Record in QuickBooks split out by any amounts that you entered in the Cash Benefit Box in the CPS Wage Item Setup. To edit these amounts, choose Linked Data, Wages, edit each wage, and enter the correct

Cash Benefit Rate. Remember, cash fringes are only those fringe amounts that the employee actually takes home in his paycheck. For additional information on various ways in which contractors pay prevailing wage fringe benefits go to the CPS Support area on our website.

- 13. Gross Amount Earned This Job/All Jobs, FWH, MCARE, FICA, STWH all come from the actual paycheck information. If you have no amounts, there are 3 things to check. 1) Is CPS accessing the correct QuickBooks company file? 2) Did you enter the correct dates when initially processing the reports? and 3) Go to Linked Data and Payees, edit each item in this list and verify that items have been assigned correctly.
- 14. Other Withholding these are other withholdings such as : Union Dues, Child Support, etc., from the actual paycheck. If you do not have amounts here, check the item setup using Linked Data, Deductions, and verify that all items tagged to the Main Other Withholding category in the top portion of this window and are also assigned to a specific type of Other Withholding at the lower portion of the screen. If you have incorrect Key Coding Labels choose System Setup, System Preferences, and labels Tab, and enter the correct Other Withholding Label Names.
- 15. Total Deductions self-explanatory
- 16. Net Wages Paid for Week should equal the amount of the actual paycheck that was issued to the employee.
- 17. Other Deductions Key Coding You have total control of the key codes labels, they are located in CPS from the System Setup menu -> System Preferences -> Labels tab -> WH-347 Other Withholding Labels.

U. S. Department of Labor																		"	
Employment standards Admini	stration						r,	AYKULL										•	
Wage and Hour Division				(For C	ontracto	ır's Optic	onal Use:	See Ins	tructions, 1	Form WH-347	Inst.)							US	Wage and Hour Division
		ų	Persons are	not requir	ed to respo	and to the c	sollection of	information	unless it displa	iys a currentiy valid L	WE control num	ther						Re	v. Dec. 2008
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											17	#1 Child	1 Support			#2	Union Dues		
												#3 Medi	ical			1 4	SDI (Disabili	ity Employee)	

3.2 The Statement of Compliance

- 1. Date this is the current date of your computer.
- 2. I, Name of Signatory Party & Title do hereby state: this information comes from CPS from the System Setup menu -> System Preferences -> Addresses tab -> Name of Preparer and Preparer Title boxes.
- 3. Employed by Contractor or Subcontractor the name that appears here is the Company Name that you provided us at the time of purchase. If this is not accurate, please contact us.
- 4. On the Building or Work This always starts out with the QuickBooks Company Name of your Customer (in case it should become separated from the Certified Payroll Report) followed by EITHER the QuickBooks Job Name as displayed in the Customer: Job List OR whatever you entered into the CPS Job Record in the Print Name As or Federal Project # field. You have full control over how this information is displayed; by going to the CPS System Setup menu -> Statement of Compliance -> and playing around with the options at the top of the Wh-348 (1) tab.
- 5. On behalf of said Contractor or Subcontractor same as number 3 above.
- 6. Deduction Description this description comes from information that you entered in CPS under System Setup, Statement of Compliance, and WH-348 (1) tab and is available for all states that have this option available on their Statement of Compliance.
- 7. Where fringe benefits are paid to approved plans, funds, or programs checkbox you may access these checkboxes from CPS by choosing the System Setup menu -> Statement of Compliance -> WH-348 (4) tab. If you select "Use this information on ALL WH-348 Statements of Compliance", you will not be able to change this for individual jobs. If you wish to be able to change this information on a job by job basis, selecting "Use this information as a default for each job" will allow you to change the standard information through the Linked Data menu -> Jobs -> select Job -> Edit -> Statement of Compliance Optional Fields button.
- 8. Exceptions & Remarks these may also be accessed from System Setup, Statement of Compliance WH-348 (4) Tab. If you select "Use this information on ALL WH-348 Statements of Compliance", you will not be able to change this for individual jobs. If you wish to be able to change this on a job by job basis, please select "use this information as a default for each job" will allow you to change the standard information through Linked Data, Jobs, and the Statement of Compliance Optional Fields button.
- 9. Name & Title this information is the same as for #2 above.
- 10. For State Specific Statements of Compliance if you are missing information, please refer back to CPS System Set and state specific tabs & options OR using the Linked Data menu -> Jobs -> select Job -> Edit -> Standard and Additional Info tabs.

Date: 1

I, 2., do hereby state:

- That I pay or supervise the payment of the persons employed by 3 on the 4; that during the payroll period commencing on the day of ,, and ending the day of ,, all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said 5 from the full weekly wages earned by any person, other than permissible deductions as defined in Regulations, Part 3 (29 C.F.R. Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Stat. 108, 72 Stat. 967; 76 Stat. 357; 40 U.S.C. § 3145), and described below:
- (2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rates for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth therein for each laborer or mechanic conform with the work he performed.
- (3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a State apprenticeship agency recognized by the Bureau of Apprenticeship and Training, United States Department of Labor, or if no such recognized agency exists in a State, are registered with the Bureau of Apprenticeship and Training, United States Department of Labor.

(4) That:

(a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS

(c) EXCEPTIONS

EXPLANATION					
EXCEPTION (CRAFT)	8				

REMARKS: 8

NAMEAND TITLE	SIGNATURE
6	
THE WILLFUL FALSIFICATION OF ANY OF	THE ABOVE STATEMENTS MAY SUBJECT
THE CONTRACTOR OR SUBCONTRACTOR 1	TO CIVIL OR CRIMINAL PROSECUTION. SEE
SECTION 1001 OF TITLE 18 AND SECTION	231 OF TITLE 31 OF THE UNITED STATES
CODE,	

Revised December 2008, Expires 12/31/2011.

amount of the required fringe benefits as listed in the contract,

except as noted in Section 4(c) below.

